Annex VII

REGISTRAR NOTICE

☐New notification
☐Amendment

(To be completed by the applicant)

No of GEMI[2]: ☐

(To be completed by the service)

Reg. No.	
Date	

Attachments

☐Legalizing documents of the Registrar*

☐Legalizing documents of the Registrar's legal representative*

☐Authorization of a proxy in Greece for persons not established in the EU or in the EEA (European Economic Area)

*For a detailed explanation of legalizing documents, see the Appendix

[2]Registration Number in the General Commercial Registry (GEMI), if available

SECTION A: GENERAL DETAILS OF THE PERSON SUBMITTING NOTICE

A.1 Natural Persons Details

Full Name:	
Father's name:	
Street:	Number:
Area:	Postal Code:
City:	Country:
Taxpayer's ID No:	Tax Office:
URL:	
Phone:	
Fax:	
Email:	

A.2 Legal Persons Details

Corporate Name:	
Distinctive Title:	
Legal Status:	
Scope of Activity:	
Street:	Number:
Area:	Postal Code:
City:	Country:
VAT Registration No:	Tax Office:
URL:	
Phone:	
Fax:	
Email:	

Legal Representative Identity Details

Surname:	Name:
Father's name:	
Contact address:	
ID or Passport No:	
Taxpayer's ID No:	Tax Office:
Phone:	Fax:
Mobile Phone: (optional)	Email:

A.3 Identity Details of the person signing the declaration (if not the Legal Representative)

Surname:	Name:
Father's name:	
Taxpayer's ID No:	Tax Office:
Contact address:	
ID or Passport No:	
Phone:	Fax:
Mobile Phone: (optional)	Email:

A.4 Contact details with the public (published on EETT website):

Customer service line:	

A.5 Person responsible for contact with EETT [If not established in Greece or in the European Economic Area, the said person is also appointed as a Proxy in Greece]

Surname:	Name:
Father's name:	
Contact address:	

ID or Passport No:	
Taxpayer's ID No:	Tax Office:
Phone:	Fax:
Mobile Phone: (optional)	Email:

A.6 Identity Details of the person responsible for domain name issues

Surname:	Name:
Phone:	Fax:
Mobile Phone: (optional)	Email:

A.7 Address for invoice dispatching in case it differs from the registered offices address:

Address (Street, Number, City, Postal Code)	
Phone:	

SECTION B : DETAILS OF THE PERSON SUBMITTING THE NOTICE PURSUANT TO ANNEX II OF THE REGULATION ON THE MANAGEMENT AND ASSIGNMENT OF DOMAIN NAMES

B.1 Summary description of the Name Servers

1st Nameserver

Hostname	
DNS Software (program name, version)	
Installation location	

2nd Nameserver

Hostname	
DNS Software (program name, version)	
Installation location	

B.2 In case of leasing of equipment and/or services, the Providers are:

Provider name:	
Country:	

B.3 Summary description of the network infrastructure

Total bandwidth for your connection to the Internet:	
Your Internet connection ISP*:	

*for legal persons that are not ISPs

SOLEMN STATEMENT

I, the undersigned…… (surname) ……. (name) ……..... (capacity) am hereby declaring that:

(a) This present notice is submitted pursuant to the “Regulation on Management and Assignment of Domain Names”,

(b) The information included in the declaration submitted, as well as any other accompanying information, is accurate,

(c) I am aware of the above EETT Regulation and agree with my rights and obligations as a Registrar based on the said Regulation,

(d) In particular, I fully meet the criteria referred to in Annex II of the above Regulation.

Date ____/____/____

The Applicant
The Legal Representative:
(Full Name)

Signature: _____
(Corporate Seal)

APPENDIX - Registrars Legalizing Documents

Legalizing Documents

A

A1. A. Legal Entities / Natural Persons established / residing in Greece

Upon submission of the initial general authorisation application

- Articles of Association and its amendments. Board of Directors Minutes or special decision or legally published minutes of the partners meeting, proving the validity of the representation and the authorisations of the legal representatives.
- Recent GEMI certification proving the company has not dissolved / changed.

Depending on the legal status of the applicant provider, there may be specific differences to the required documents.

Natural Persons - Personal Enterprises

- Police ID Card or passport.
- Stay and work permit, if the person is an alien.
- Professional activity commencement certificate issued by the competent Tax Office.

A.2. Upon submission of any subsequent application, amendment, change of details

Update of the relevant accompanying documents

B. Legal Entities /Natural Persons established /residing in a European Union member-state

B.1. Upon submission of the initial application

a. Legal Persons

- Legal documents evidencing the incorporation (Memorandum and Articles of Association) and representation of the foreign legal entity (Certificate of Board of Directors/Representation) accompanied by a Hague Apostille and an attached official translation thereof in Greek.

b. Natural Persons

- Copy of ID Card or passport.
- Certificate of tax registration for the commencement of business by the competent tax authority.
- Certificate / Document by the competent tax authority certifying the taxpayer ID number.

B.2. Upon submission of any subsequent application, amendment change of details

Update of the relevant accompanying documents

C. Specific cases of legal persons

As the case may be. It is specifically defined that companies outside of the European Union or the single European legal area wishing to submit a Registration Declaration shall accompany the declaration by a document issued by the competent Greek taxation authority stating they have taken all necessary actions / notifications in front of the aforementioned authority with regards to the commencement of business as a network and/or electronic communications service provider. Any declarations not meeting this requirement shall be automatically archived.

Any material in paper form shall be sent to the postal address of the EETT contact person.